

FOR THE YEAR 2020
BOARD OF SUPERVISOR'S MINUTE BOOK
CHEROKEE COUNTY, IOWA
MAY 12, 2020

The Cherokee County Board of Supervisors met in regular session on Tuesday, May 12, 2020 with Rick Mongan, Gary Lundquist, Duane Mummert, Wane Miller and Dennis Bush present. There were no representatives from the press. Gary Goebel, Sarah Tracy, Justin Pritts, and Greg Zarr were also in attendance. Unless otherwise indicated, all votes were offered as follows: Ayes – Lundquist, Bush, Mummert, Miller, Mongan; Nays – one; Abstentions – one.

The Pledge of Allegiance was led by Wane Miller, Veteran Affairs Commissioner.

Motion by Mongan, seconded by Miller to approve the agenda. Motion carried.

Motion by Bush, seconded by Mummert to approve the minutes of the previous meeting. Motion carried.

Motion by Mongan, seconded by Bush to approve the claims for payment as presented. Motion carried. A complete listing is available for review in the County Auditor's office and online.

Claims Approved May 12, 2020:

Alliant Energy	Serv	416.49
Alpha Wireless Communications	Equip	941.33
Aurelia Municipal Utility	Serv	88.97
Beck Engineering	Serv	3,061.25
Blaine's Culligan	Supp	32.00
Bob Barker Company Inc.	Supp	302.05
Bomgaars	Supp	707.43
Brown Supply Co Inc	Supp	513.69
Builders Sharpening & Serv	Parts	185.42
Calhoun Burns Associates, Inc	Serv	3,648.80
Cardmember Service	Supp	661.15
CenturyLink E911	Serv	374.22
Cherokee County Soil & Water	Tech Wages	15,000.00
Cherokee County Solid Waste	Approp	22,688.33
Cherokee State Bank Flex/Merp	Flex/Self Fund	5,807.83
Cherokee MHI Accounting Office	Rent	2,540.72
Cherokee Rural Water	Serv	49.70
Cimmarina Boats, Sales	Boat	19,704.26
City of Marcus	Serv	52.34
City of Meriden	Serv	19.00
City of Quimby	Serv	43.00
CML Telephone Coop	Serv	1,285.53
Eric J. Comstock	Haul Gravel	4,763.36
Counsel	Serv	75.30
Crittenton Center	Shelter	746.40
Dearborn National Life Ins	Life Ins	1,026.91
Discover	Supp	68.89
Dockendorf Equipment Co.	Equip	1,406.61
Evertex, Inc.	Serv	400.00
Fareway	Supp	1,047.45
First Cooperative Association	Fuel	10,229.26
FORCE America Distributing	Parts	2,622.64
Foundation Analytical Lab	Serv	201.25
GovConnection, Inc.	Supp	2,094.78
GreatAmerica Financial Svcs	Serv	66.00
Hallett Materials	Gravel	55,015.74
Interstate Battery System	Parts	169.95
Iowa Prison Industries	Parts	10,410.15

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Iowa Transit Inc	Supp	330.00
ISG Field Services LLC	Inspect Pipeline	15,684.47
Janitor's Closet, Ltd	Supp	380.15
Jebro Inc	Supp	2,550.00
Mail Services, LLC	Postage	495.04
Marcus News	Publ	485.50
Marcus Lumber	Supp	1,248.76
Martin Marietta Materials	Supp	6,138.25
Mid American Energy	Serv	160.84
Mid-America Publishing Corp.	Publ	365.77
Mid-American Benefits, Inc.	Cafeteria Admin Fees	65.00
Midwest Wheel	Parts	630.26
Modern Heating & Cooling, Inc	Serv	130.26
Motor Parts Sales	Parts	275.09
Max Mugge	Well Closure	500.00
Northside Tire	Serv	291.87
Nuvera	Serv	545.60
O'Halloran International	Parts	415.98
Plymouth County EMA	HMGP Grant	1,051.00
Productivity Plus	Parts	1,822.30
Record Management Systems Inc	Serv	106.47
Redig Funeral Home	Funeral Services	1,500.00
Reliance Telephone Systems Inc	Serv	100.00
Sanitary Services Inc	Serv	86.50
SEAT Treasurer	Dues	150.00
Silver Stone Group	OPEB Report	2,250.00
SIMPCO	HazMat Pymt	5,497.65
Solutions, Inc.	Serv	500.00
Steffen Truck Equipment Inc.	Parts	224.43
Tapper Livestock Express, LTD	Haul Gravel	6,667.50
Treasurer State of Iowa	Sales Tax	179.00
Triple C Pest Control	Serv	80.00
Truax Company Inc	Parts	112.21
Verizon Wireless	Serv	706.56
WesTel Systems	Serv	867.61
Wiese Oil & Supply	Propane	1,167.63
Windstream Iowa-Comm. Inc.	Serv	34.47
Woltman Trucking	Serv	10,644.00
Xerox Financial Services	Serv	76.23
Ziegler Inc	Supp	1,602.58
Grand Total		234,587.18

Chris Nelson, Cherokee Fair Board, read a prepared statement from the Fair Board Chairman stating that the 2020 County Fair has been postponed until July 21 – 25, 2021 while other events may be held this fall if possible. The Fair Board will re-evaluate as further guidance is given by the Governor and Iowa Department of Public Health.

Gary Goebel, Construction Manager, presented a construction application on county right of way for consideration.

Motion by Miller, seconded by Mummert to approve an overhead construction on county right of way application for Iowa Lakes Electric Cooperative in Section 12 of Rock Township. Motion carried.

Barb Staver, Sheriff's Department, joined the meeting via telephone and presented a revenue report for consideration.

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Motion by Mummert, seconded by Mongan to approve the Sheriff's \$63,075.82 March 31, 2020 Quarterly Revenue Report as presented with \$22,292.30 retained by the county. Motion carried.

Samantha Boothby, County Recorder, joined the meeting via telephone and presented a revenue report for consideration.

Motion by Mummert, seconded by Miller to approve the Recorder's \$65,432.74 March 31, 2020 Quarterly Revenue Report as presented with \$23,435.00 retained by the county. Motion carried.

Motion by Mummert, seconded by Mongan to acknowledge a \$14.00 per hour wage authorization effective May 5, 2020 for Doug Kennebeck, Seasonal Park Technician, as previously approved by the Cherokee County Conservation Board. Motion carried.

Motion by Mummert, seconded by Mongan to acknowledge a \$15.00 per hour wage authorization effective May 5, 2020 for Neal Rogge, Seasonal Park Technician, as previously approved by the Cherokee County Conservation Board. Motion carried.

Motion by Mummert, seconded by Mongan to approve a separation of employment and \$5,593.83 final payout of vacation, comp hours, longevity and holiday time for Alexander Burditt, Sheriff's Corporal, effective May 8, 2020. Motion carried.

Motion by Mongan, seconded by Lundquist to approve ISG Field Services Invoice #C1675 for submission to Dakota Access Pipeline for payment of inspection services provided from March 29, 2020 through April 25, 2020. Motion carried.

Sarah Tracy, County Engineer, explained an amendment to the current year's DOT budget and requested approval from the supervisors to reallocate funds.

Motion by Mongan, seconded by Miller to approve an amendment to the FY20 DOT Budget transferring \$500,000 from roadway construction to roadway maintenance. Motion carried.

Larry Walker, Roads Superintendent, presented two quotes for a restroom addition on the Meriden Maintainer Shed.

Motion by Lundquist to approve a \$19,102.00 bid from Tom Mummert Construction for a restroom addition on the Meriden Maintainer Shed. The motion died for lack of a second.

Motion by Mongan, seconded by Bush to approve a \$17,450.00 bid from Benson Construction for a restroom addition on the Meriden Maintainer Shed. Motion carried with Lundquist voting nay and Mummert abstaining.

Justin Pritts, Emergency Management Director, gave a COVID-19 update and reported on two additional cases identified in Cherokee County for a total of six people, with three having been released with full recovery. Pritts gave a detailed report on a significant number of Personal Protective Equipment (PPE) that he has delivered to the local hospital, health care providers, and other entities; but cautioned that supplies could become limited if the virus peaks again this fall. All preventive purchases to date are covered by the federal disaster grant with FEMA expected to reimburse 85% of local costs, however, Pritts expressed concern that his Emergency Management budget would not have sufficient funds available to cover the county's 15% match which is currently about \$1,313.00. Pritts suggested preparedness measures needed in the courthouse to protect county employees before the building is opened to the public. Consensus of the supervisors was to leave the courthouse closed to the public until protective measures are in place and to review the current status of COVID-19 in Cherokee County at the next board meeting.

Sarah Tracy, County Engineer, requested a closed session to discuss her employment contract.

Motion by Mummert, seconded by Miller to go into closed session per Iowa Code Chapter 21.5(1)(i) *"To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation"*. Roll call vote: Mongan-aye, Bush-aye, Mummert-aye, Miller-aye, Lundquist-aye. Motion carried and regular session closed at 10:17 a.m.

Regular session resumed at 10:32 a.m.

Motion by Bush, seconded by Mongan to authorize the chairman to draft a three-year contract with Sarah Tracy, County Engineer, beginning July 1, 2020. Motion carried.

Mummert suggested the county needs to implement a countywide employee exit interview policy. After a lengthy discussion of the pros and cons of adopting exit interviews, it was determined that two supervisors will

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discuss options with the county's HR Consultant and work with him to draft a policy for consideration of the supervisors at a later date.

The supervisors provided committee reports and reviewed meeting schedules.

Lundquist asked for comments from the public.

There being no further business, Chairman Lundquist adjourned the meeting at 11:19 a.m.

All board agendas and minutes are available online at www.cherokeecountyiowa.com .

Gary Lundquist, Chairman

Attest: _____
Kris Glienke, County Auditor