

FOR THE YEAR 2020  
 BOARD OF SUPERVISOR'S MINUTE BOOK  
 CHEROKEE COUNTY, IOWA  
 NOVEMBER 24, 2020

The Cherokee County Board of Supervisors met in regular session on Tuesday, November 24, 2020 with Dennis Bush, Rick Mongan, Gary Lundquist, and Duane Mummert present. Wane Miller joined via telephone. There were no representatives from the press. William Gauthier and Justin Pritts were also in attendance. Unless otherwise indicated, all votes were offered as follows: Ayes – Mongan, Bush, Mummert, Miller, Lundquist; Nays – none; Abstentions – two.

The Pledge of Allegiance was led by Chairman Lundquist.

Motion by Mummert, seconded by Mongan to approve the agenda. Motion carried.

Motion by Bush, seconded by Mongan to approve the minutes of the previous meeting. Motion carried.

Motion by Mongan, seconded by Mummert to approve the claims for payment as presented. Motion carried.

A complete listing is available for review in the County Auditor's office and online.

Claims Approved November 24, 2020:

Alliant Energy	Serv	237.02
Alpha Wireless Comm	Equip	281.20
Aurelia Municipal Utility	Serv	58.70
Aurelia Star	Subscr	35.00
Aventure Staffing	Serv	4,037.41
Rose M Beazley	Longevity	280.00
Blaine's Culligan	Supp	14.00
Bomgaars	Supp	692.48
Builders Sharpening & Serv	Parts	3,113.90
Cardmember Service	Supp	261.09
Carroll Construction Supply	Parts	415.00
Central Bank	Supp	463.94
Central Iowa Distributing	Parts	327.00
CenturyLink Qwest	Serv	156.91
Champion Electric, Inc	Serv	768.28
Chase Card Service-Ink	Supp	1,026.07
Cherokee County Sheriff	Fees	163.60
Cherokee State Bank Flex	Flex/Self Fund	1,662.25
Cherokee Regional Medical Ctr.	Health Serv	385.00
Cherokee Regional Medical CTR	Contract	22,560.39
Cherokee Rural Water	Serv	139.60
Chicago Central & Pacific	Serv	6,547.95
City of Aurelia	Serv	240.00
City of Cherokee	Serv	318.92
CML Telephone Coop	Serv	64.91
Continental Alarm & Detection	Inspection	642.00
Continental Fire Sprinkler Co.	Serv	135.00
Counsel	Serv	134.01
Country Tire & Service, Inc.	Serv	1,400.00
Daves Repair, Inc	Serv	602.39
Joseph W Draper	Travel Reimb	329.00
Don Drefke	Per Diem	50.00
Equipment Blades Inc	Blades	2,000.00
Fareway	Supp	1,482.84
Feld Fire	Supp	130.00
FORCE America Distributing	Parts	662.60
Frontier	Serv	129.95
William Gauthier	Per Diem	50.00

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GCC Alliance Concrete Co, Inc.	Concrete	706.50
GovConnection, Inc.	Supp	93.81
Jeannette Grant	Elect Hrs	50.00
Hallett Materials	Gravel	749.83
Henry M Adkins & Son Inc	Serv	9,880.03
Iowa Lakes Electric Coop	Serv	2,230.54
IA Lakes Regional Water	Serv	109.64
Iowa Prison Industries	Parts	458.00
Iowa State Sheriffs & Deputies	Renewal	175.00
Jacks Uniforms & Equipment	Clothing	68.39
Janitor's Closet, Ltd	Supp	271.92
Jebro Inc	Supp	810.00
JR's Sales and Service LLC	Serv	121.00
Julius Cleaners	Serv	32.20
Klass Law Firm, LLP	Serv	192.50
Leon Klotz	Elec Hrs	50.00
Lawson Products Inc	Parts	100.00
Mary Jane Lund	Elec Hrs	58.10
Mid American Energy	Serv	1,847.82
Mid-American Benefits, Inc.	Admin Fees	527.25
Midwest Lubricants, Inc	Supp	166.16
Midwest Wheel	Parts	95.99
Wane A Miller	Per Diem	50.00
Mills & Miller, Inc.	Salt	1,801.10
Modern Heating & Cooling, Inc	Serv	656.80
Motor Parts Sales	Parts	62.98
Murphy Tractor & Equipment Co	Parts	600.84
Northside Tire	Serv	292.11
O'Halloran International	Parts	351.14
One Office Solution	Supp	460.21
Michelle K. Pedersen	Per Diem	50.00
Prestox	Serv	127.00
Jacob R Preuss	Safety	56.17
Timothy Preuss	Safety	75.00
Quadient Leasing USA, Inc.	Serv	2,217.00
Radar Road Tec	Serv	275.00
Reliance Systems	Serv	100.00
Bill Robinson	Serv	70.00
Sanitary Services Inc	Serv	399.00
Rhonda Saxon	Elec Hrs	50.00
SHI International Corp	Supp	1,159.27
Siouxland Concrete Co.	Concrete	15,266.59
Solutions, Inc.	Serv	2,907.49
Stevenson Family Tree Service	Serv	1,000.00
Syn-Tech Systems	Serv	61.00
Truck Center Companies East	Parts	194.86
Verizon Wireless	Serv	174.96
WatchGuard Video	Equip	30.00
Wellmark BCBS Of Iowa	Insurance	90,525.76
WesTel Systems	Serv	720.07

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Windstream Iowa-Comm. Inc.	Serv	392.87
Winther Stave & Co LLP	Serv	20,000.00
Janice Witcombe	Elec Hrs	50.00
Xerox Financial Services	Serv	152.46
Ziegler Inc	Supp	312.09
Grand Total		\$211,434.86

Kellen Ludvigson, Cherokee Aviation Authority, provided an informative presentation of current and future projects at the airport including improvements to the runway and lighting.

Ludvigson discussed potential problems due to the lack of zoning regulations within the airspace around the Cherokee Airport. In June 2019, the Aviation Authority presented a proposed ordinance for the county to consider along with a sample ordinance from another county that has already addressed this issue. Per recommendation of the supervisors, the Aviation Authority met with the Zoning Administrator and the County Attorney to discuss the process to adopt an ordinance regulating height of structures in the vicinity of the airport.

Ludvigson assured those in attendance that a height restriction ordinance does not prevent new construction, but rather gives a guideline of what types of structures are acceptable while still providing an opportunity to get an opinion from the FAA prior to structures being built. The airport ordinance is intended to enhance economic development while safeguarding federal, county and city funds that continue to be invested in long term development plans.

The consensus of the board was to move forward with the Cherokee County Regional Airport Height Zoning Ordinance as drafted and to have the county attorney finalize the document for the board's consideration at their next meeting.

Sarah Tracy, County Engineer, presented an updated version of a proposed Class B Secondary Road Ordinance and construction document for consideration.

Motion by Mummert, seconded by Mongan to proceed with publication of a proposed Class B Secondary Road Ordinance as presented. Motion carried.

Tracy explained that a DOT audit revealed a discrepancy in figures for the final closeout voucher previously approved by the supervisors on November 10, 2020.

Motion by Mummert, seconded by Miller to rescind the November 10, 2020 approval of a zero pay voucher and closeout of the L51 project #STP-S-CO18(72)--5E-18. Motion carried.

Motion by Bush, seconded by Mongan to authorize the chairman to sign an updated final zero pay voucher to close out the L51 project #STP-S-CO18(72)--5E-18 which was completed in 2017. Motion carried.

Gary Goebel, Construction Manager, presented construction applications on county right of way for consideration.

Motion by Mongan, seconded by Mummert to approve an underground construction application on county right of way for Cherokee Rural Water in Sections 1 and 12 of Liberty Township. Motion carried.

Matt Todd, County Weed Commissioner, presented an annual report for the board's consideration.

Motion by Mummert, seconded by Mongan to authorize the chairman to sign the 2020 Weed Commissioner's Report which gets filed with the Iowa Department of Agriculture. Motion carried.

Kris Glienke, Cherokee County Auditor and Commissioner of Elections, reviewed procedures and results of a post-election audit called by the Secretary of State in all 99 counties. A five-member board consisting of absentee board members met at the Cherokee County Courthouse on Thursday, November 12, 2020 to verify the votes cast at the Cherokee Precinct during the November 3, 2020 General Election. The Cherokee County Auditor was also in attendance to observe the process. The audit team hand counted the votes cast for the office of U.S. President/Vice President on the 297 ballots cast at the Cherokee polling site on election day. The team's hand counted results were then compared to those reported by the ballot tabulator results tape generated at the polls on election night and found the results matched exactly. Extensive testing of the ballot tabulators is conducted by the Auditor's Office in advance of every election to assure that the tabulators are accurately recording the votes from the paper ballots.

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Motion by Bush, seconded by Miller to certify the 2020 General Election Post-Election Audit results of the hand count of 297 ballots cast in the Cherokee Precinct for the office of U.S. President/Vice President which exactly matched the results tape of the ballot tabulating machine on election day. Motion carried.

Tom Wilson, Beck Engineering, reviewed updated designs for the 2020 Courthouse Sidewalk Improvement Project and noted a suggested bid letting date of February 3, 2021.

Motion by Mummert, seconded by Bush to approve design plans for the 2020 Courthouse Sidewalk Improvement Project with a bid letting date of February 3, 2021. Motion carried.

Motion by Bush, seconded by Mongan to approve the Homestead and Military Credit Applications for 2020 and to disallow applications that no longer qualify as recommended by the Cherokee County Assessor's Office. Motion carried with Miller abstaining.

Motion by Mummert, seconded by Mongan to approve six new Disabled Veteran Homestead Tax Credit applications for 2020 and to disallow applications that no longer qualify as recommended by the Cherokee County Assessor's Office. Motion carried with Miller abstaining.

Motion by Bush, seconded by Mongan to approve the 2020 Family Farm applications as presented and to disallow those that no longer qualify as recommended by the Cherokee County Assessor's Office. Motion carried.

Motion by Mongan, seconded by Miller to approve the 2020 Business Property Tax Credit applications and to disallow those that no longer qualify as recommended by the Cherokee County Assessor's Office. Motion carried.

Kris Glienke, County Auditor, presented documents related to property tax rebates within Urban Renewal Areas created by Cherokee County.

Motion by Bush, seconded by Mongan to approve the Fiscal Year 2021/2022 TIF Debt Certifications for Cherokee County LSCP Urban Renewal Area which will generate a \$72,021 tax rebate and the Cherokee County Sand Seed Urban Renewal Area which will generate a \$21,258 tax rebate to First Cooperative Association. Motion carried.

The vacant Veteran Affairs Director position was discussed at length. Consensus of the supervisors was that the position needs to be filled as soon as possible in order to provide necessary services to county veterans.

Motion by Mongan, seconded by Mummert to authorize the Cherokee County Veteran Affairs Commission to hire a full-time director or administrator if they deem it is necessary. Motion carried.

The supervisors provided committee reports and reviewed meeting schedules.

Lundquist called for comments from the public. Justin Pritts stated that stock piles of PPE have transitioned from state locations to nodes across the region. The Cherokee County Emergency Management Warehouse has been selected to serve as a PPE node location and supplies have already been distributed to 9 area counties. Pritts thanked Jim Nelson, Bomgaars Manager, for donating shelving for the warehouse that can store gowns and masks. Sarah Tracy reported her concern about a good possibility that the Secondary Roads Department may see a shortage of staff available to clear roads during a major snow event if COVID cases continue to rise. Tracy stated that they are going back into the mode of trying to keep employees separated when possible. Dennis Bush added that public health reports indicate there are stock piles of coronavirus vaccine across the country just waiting for FDA approval with front line health care workers to be the first to receive the doses. Bush questioned if county roads crews are classified as essential employees who may qualify for earlier immunizations. William Gauthier thanked the supervisors for their insight into the Veteran Affairs Commission's dilemma of filling the director position and commitment to provide additional services to Cherokee County veterans. Kris Glienke reported that budget worksheets are prepared for the 2021/2022 fiscal year and will be sent to departments to begin the county budgeting process. The supervisors will discuss proposed wage and insurance increases at their next regular meeting. Dave Skou reported that county radio transmitting equipment has been moved over to the Meriden tower and is currently being tested. If the coverage continues to maintain good levels, a \$400 monthly rental fee on an additional repeater tower can be eliminated.

There being no further business, Chairman Lundquist adjourned the meeting at 11:04 a.m.

All board agendas and minutes are available online at [www.cherokeecountyiowa.com](http://www.cherokeecountyiowa.com).

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Gary Lundquist, Chairman

Attest: \_\_\_\_\_

Kris Glienke, County Auditor