

FOR THE YEAR 2020
 BOARD OF SUPERVISOR'S MINUTE BOOK
 CHEROKEE COUNTY, IOWA
 APRIL 14, 2020

The Cherokee County Board of Supervisors met in regular session on Tuesday, April 14, 2020 with Dennis Bush, Rick Mongan, Gary Lundquist, Duane Mummert, and Wane Miller present. There were no representatives from the press. Gary Goebel, Sarah Tracy, and Justin Pritts were also in attendance. Unless otherwise indicated, all votes were offered as follows: Ayes –Mongan, Bush, Mummert, Miller, Lundquist; Naves – none; Abstentions – none.

The Pledge of Allegiance was led by Wane Miller, Veteran Affairs Commissioner.

Motion by Mummert, seconded by Mongan to approve the agenda. Motion carried.

Motion by Mongan, seconded by Miller to approve the minutes of the previous meeting. Motion carried.

Motion by Mongan, seconded by Bush to approve the claims for payment as presented. Motion carried. A complete listing is available for review in the County Auditor's office and online.

Claims Approved April 14, 2020:

Alliant Energy	Serv	696.35
Alpha Wireless Communications	Equip	281.20
American Textile Mills, Inc.	Supp	304.78
Aurelia Municipal Utility	Serv	98.45
Beck Engineering	Serv	10,941.25
Jerry Bengtson	Well Closure	405.00
Blaine's Culligan	Supp	111.45
Bomgaars	Supp	940.50
Boyer Trucks Sioux Falls	Equip	87,980.00
Calhoun Burns Associates	Serv	3,029.50
Cardmember Service	Supp	1,096.32
Carroll Construction Supply	Parts	450.00
CDW Government Inc	Supp	213.95
Central Iowa Distributing	Parts	136.50
CenturyLink	Serv	524.77
Champion Electric, Inc	Serv	1,026.55
Cherokee Aviation	Approp	43,927.50
Cherokee County Engineer	Fuel	1,711.46
Cherokee County Solid Waste	Approp	22,688.33
Cherokee Depot	Rent	40.00
Cherokee State Bank	Flex/Self Fund	4,327.77
Cherokee Rural Water	Serv	98.15
Chronicle Times	Publ	888.17
City of Cleghorn	TJ Pmt	167.52
City of Larrabee	TJ Pmt	206.18
City of Marcus	Serv	22.68
City of Meriden	Serv	19.00
City of Quimby	TJ Pmt	1,312.52
City of Washta	TJ Pmt	2,783.94
CML Telephone Coop	Serv	1,502.52
Eric J. Comstock	Serv	4,401.60
Continental Fire Sprinkler	Serv	295.00
Cost Advisory Services, Inc	Serv	4,125.00
Counsel	Serv	88.90
Country Tire & Service, Inc.	Serv	823.08
Crittenton Center	Shelter	1,446.15
DataSpec Inc.	Serv	449.00

FOR THE YEAR 2020
 BOARD OF SUPERVISOR'S MINUTE BOOK
 CHEROKEE COUNTY, IOWA
 APRIL 14, 2020

Joseph W Draper	Per Diem	121.22
Don Drefke	Per Diem	50.00
Dultmeier Sales	Parts	261.61
Evertex, Inc.	Serv	400.00
Fareway Commissary	Supp	1,633.86
First Cooperative Assc	Serv	26,917.71
FORCE America Distributing	Parts	9,449.44
Frank Dunn Co	Supp	799.00
Frontier	Serv	129.95
William Gauthier	Per Diem	50.00
GovConnection, Inc.	Supp	201.38
GreatAmerica Financial Svcs	Serv	115.23
Hallett Materials	Gravel	48,270.65
Heartland Paper Company	Supp	215.03
Alyssa A Herbold, P.L.C.	Serv	495.00
Steven Holmes	Safety	75.00
I-State Truck Center NW	Truck	83.66
Interstate Battery	Parts	165.45
Iowa Prison Industries	Parts	12,979.64
Iowa Workforce Development	Unemployment	956.35
ISACA	Dues	225.00
Jebro Inc	Supp	810.00
Klass Law Firm, LLP	Serv	1,458.51
Koenig Portable Toilets	Serv	210.00
Kari L Lundy	Supplies	59.76
Marcus News	Publ	781.72
Marcus Lumber	Supp	962.76
Martin Marietta Materials	Supp	9,103.17
McDyer Tools LLC.	Serv	541.88
Mid American Energy	Serv	1,050.54
Mid-America Publishing	Publ	739.70
Mid-American Benefits	Admin Fees	65.00
Midwest Wheel	Parts	1,597.42
Wane A Miller	Per Diem	50.00
Modern Heating & Cooling	Serv	189.46
Motor Parts Sales	Parts	927.55
Northside Tire	Serv	71.24
Nuvera	Serv	545.60
O'Halloran International	Parts	134.30
One Office Solution	Supp	293.99
Orna Metal	Mounting Cage	280.00
Michelle K. Pedersen	Per Diem	50.00
Pilot Rock	Supp	215.50
Plains Area Mental Health	Serv	300.00
Justin M Pritts	Reimb	106.99
Reliance Telephone Systems	Serv	100.00
Rolling Hills Community	Qtr Pmt	86,991.75
Sanitary Services Inc	Serv	479.21
Secretary of State Notary	Dues	30.00
Share Corp	Supp	185.82
Siouxland Concrete Co.	Concrete	2,835.38

FOR THE YEAR 2020
 BOARD OF SUPERVISOR'S MINUTE BOOK
 CHEROKEE COUNTY, IOWA
 APRIL 14, 2020

Solutions, Inc.	Serv	500.00
Star Energy	Fuel	3,719.10
Swiftair	Serv	1,783.00
T & L TOOLS	Supp	59.90
Triple C Pest Control	Serv	80.00
Verizon Wireless	Serv	1,389.59
Waldners Lawn Service Inc	Serv	650.00
WesTel Systems	Serv	340.69
Wiese Oil & Supply	Fuel	2,451.61
Windstream Iowa-Comm. Inc.	Serv	590.56
Xerox Financial Services	Serv	76.23
Ziegler Inc	Supp	2,589.26
911 Cares	Clothing	270.92
Grand Total		428,824.33

Rick Angell, Wellmark Blue Cross and Blue Shield Representative, presented Cherokee County's annual health insurance renewal which reported a slight reduction of medical claims experience from prior years.

Motion by Bush, seconded by Miller to approve the July 1, 2020 renewal of Wellmark Plan EG3/RHU Plus (\$4,000/\$8,000 deductible; \$6,350/\$12,700 out of pocket maximum; \$30 office visit co-pay) including a 2.49% premium increase. Motion carried.

In an effort to reduce annual premium increases and to maintain affordable health benefits for employees; Cherokee County purchases a higher deductible health insurance plan and partially self-funds a buy down of deductibles to \$1,000/\$2,000 and out of pocket maximums of \$2,000/\$4,000. Employees choose between a single or family policy and pay 25% of monthly premium costs while Cherokee County pays 75% of premium costs. Employees hired prior to 1991 are provided family coverage for 25% of the cost of a single policy. Premium costs for fiscal year 2020/2021 will be: \$842.24 per month for Single Policy (\$210.56 employee/\$631.68 employer) and \$2,087.89 per month for Family Policy (\$521.98 employee/\$1,565.91 employer).

Gary Goebel, Construction Engineering Technician, presented utility permits for consideration.

Motion by Bush, seconded by Mummert to approve an underground construction application on county right of way for WesTel in Sections 3, 4, 5 and 8 of Spring Township. Motion carried.

Motion by Mongan, seconded by Miller to approve an underground construction application on county right of way for WesTel in Sections 1 and 2 of Cedar Township and Section 6 of Spring Township. Motion carried.

Motion by Miller, seconded by Mongan to approve an underground construction application on county right of way for WesTel in Sections 3, 4, 5, 6 and 8 of Cedar Township. Motion carried.

Sarah Tracy, County Engineer, presented a wage authorization for consideration.

Those in attendance had a lengthy discussion about the county's employee benefit package and who has authority to make exceptions to the Cherokee County Employee Handbook. Bush suggested the supervisors amend their employee handbook to state that the Board of Supervisors has discretion to deviate from the policy on a case by case basis instead of allowing department managers to disregard the current county policy and offer pre-employment terms before they are considered by the Board of Supervisors.

Motion by Mummert, seconded by Mongan to approve a \$26.00 per hour wage authorization effective April 20, 2020 for Kenneth Schlenger, Assistant Maintenance Superintendent, with 80 hours of vacation available upon hire. Motion carried with Bush voting nay.

Lundquist reported that he had signed the final contract with DeLoss Construction for the 2020 Courthouse Sidewalk Improvements Project. The board discussed possible cost savings if the county could provide some of the shrubbery removal, mulching and seeding after the project is completed. Any potential change orders will be discussed with the general contractor and engineering firm at a pre-construction meeting.

Stu Hogg, IT Director, discussed options for the supervisors to conduct electronic meetings if needed. The supervisors will continue to monitor the viability of continuing public meetings while maintaining social distancing.

Motion by Bush, seconded by Mongan to adopt an Infectious Disease Action Plan for COVID-19 with the stated goals being: *"To protect employees and citizens. To establish a consistent approach to an infectious disease*

FOR THE YEAR 2020
BOARD OF SUPERVISOR'S MINUTE BOOK
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APRIL 14, 2020

which is potentially impactful to the quality and timeliness of services. To provide a way to disseminate information to employees and answer questions or concerns. This is a working document and will be further updated as information is released, and legislation is passed by the federal and state government. Cherokee County will strive to follow all guidelines put in place by the Centers for Disease Control (CDC), Iowa Department of Public Health (IDPH), and the local Department of Public Health.” Motion carried.

Motion by Mummert, seconded by Miller to adopt a Temporary Policy During Covid-19 Response summarized as *“This is a temporary policy for employees of Cherokee County, Iowa regarding the ability to rotate employee shifts and the ability to work from home; it is intended to protect the safety of the workforce.”* Motion carried.

The supervisors provided committee reports and reviewed meeting schedules.

Lundquist asked for comments from the public. Justin Pritts, Emergency Management Director, gave a COVID-19 update and reported there are currently no cases identified in persons living in Cherokee County. Sarah Tracy, County Engineer, reported on procedures being implemented in both the engineering office and outside maintenance operations to incorporate further social distancing measures to protect employees.

There being no further business, Chairman Lundquist adjourned the meeting at 10:47 a.m.

All board agendas and minutes are available online at www.cherokeecountyiowa.com .

Gary Lundquist, Chairman

Attest: _____
Kris Glienke, County Auditor