

FOR THE YEAR 2019  
 BOARD OF SUPERVISOR'S MINUTE BOOK  
 CHEROKEE COUNTY, IOWA  
 JUNE 25, 2019

The Cherokee County Board of Supervisors met in regular session on Tuesday, June 25, 2019 with Dennis Bush, Rick Mongan, Gary Lundquist, Duane Mummert, and Wane Miller present. Steve Peterson, *Aurelia Star*, represented the press. William Gauthier, Steph Thill, Ray Mullins, Sarah Tracy, Steve Zarr, Keva Wolf, Don Fiser, Ryan Kolpin and Justin Pritts were also in attendance. Unless otherwise indicated, all votes were offered as follows: Ayes – Lundquist, Bush, Mummert, Miller, Mongan; Nays – none; Abstentions – none.

Motion by Miller, seconded by Mummert to approve the agenda. Motion carried.

Motion by Bush, seconded by Lundquist to approve the minutes of the previous meeting. Motion carried.

Ryan Kolpin, County Attorney, presented three wage authorizations for consideration.

Ryan Kolpin, County Attorney, requested approval of three wage authorizations including a 4.51% wage increase for Kristal Phillips, Assistant County Attorney, and a 4% increase for Kara Harpenau, Legal Assistant, and Wendy Koch, Office Assistant/Collections.

Motion by Bush, seconded by Miller to approve a \$51,942.51 (2.75% increase) wage authorization for Kara Harpenau, Legal Assistant, effective July 1, 2019. Motion carried.

Motion by Bush, seconded by Mummert to approve a \$48,573.63 (2.75% increase) wage authorization for Wendy Koch, Office Assistant/Collections, effective July 1, 2019. Motion carried.

Motion by Mummert, seconded by Lundquist to approve a wage increase to \$54,935.00 (4.51% increase) for Kristal Phillips, Assistant County Attorney, effective July 1, 2019. Motion carried.

Sarah Tracy, County Engineer, discussed staffing needs and presented utility permits for consideration.

Motion by Mummert, seconded by Miller to approve a \$18.00 per hour wage authorization for Randy Hinds, Temporary Seasonal Secondary Roads General Laborer, effective June 25, 2019. Motion carried.

Motion by Mummert, seconded by Bush to authorize the County Engineer to hire one additional temporary seasonal employee to assist with FEMA debris removal. Motion carried.

Motion by Mummert, seconded by Lundquist to approve an application for underground construction on the county road right-of-way for Cherokee Rural Water in Section 7 of Cherokee Township. Motion carried.

Motion by Miller, seconded by Bush to approve a temporary underground construction on county right of way application for Simonsen Industries for an irrigation pipe in Section 11 of Willow Township. Motion carried.

Motion by Mummert, seconded by Miller to approve an application for underground construction on the county road right-of-way for Cherokee Rural Water in Section 27 of Afton Township. Motion carried.

Ray Mullins, Zoning Commission Chairman, and Sarah Tracy, Zoning Administrator, reported that the Cherokee County Zoning Commission held a public hearing and approved a parcel of property to be rezoned from agricultural to commercial and that all required setbacks had been met. EDF Renewables has plans to construct a permanent maintenance building for the Glacier's Edge Wind Project on the site located at the corner of C16 and L40.

Motion by Lundquist, seconded by Mummert to approve an Application for Change in Zoning Classification of Property from agricultural to commercial as requested by EDF Renewables for a parcel in the Northwest Quarter of the Northwest Quarter of Section 20 in Liberty Township containing approximately five acres, as recommended by the Cherokee County Zoning Commission. Motion carried.

Motion by Mummert, seconded by Miller to approve the claims for payment as presented. Motion carried. A complete listing is available for review in the County Auditor's office and online.

Claims Approved June 25, 2019:

Advanced Systems Inc	Serv	9.74
Alliant Energy	Serv	130.55
Alpha Wireless Mankato Mobile	Equip	50,790.16
Benson Construction	Serv	2,750.00
Robert Berger	Travel Reimb	75.60
BF&S Lawn & Tree Service	Serv	4,502.22
Blaine's Culligan	Supp	47.40
Bomgaars	Supp	500.66
Samantha J Boothby	Travel Reimb	270.03
Builders Sharpening & Serv	Parts	214.29

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Cardmember Service	Supp	525.46
CDW Government Inc	Supp	63.86
Central Iowa Distributing	Parts	1,265.20
CenturyLink Qwest	Serv	151.80
Chase Card Service-Ink	Supp	775.93
Cherokee County Engineer	Fuel/Labor	3,295.35
Cherokee County Sheriff	Fees	4,234.00
Cherokee Depot	Rent	40.00
Cherokee State Bank Flex	Flex/Self Fund	6,172.11
Cherokee Regional Medical Ctr.	Health Serv	906.00
Cherokee Regional Medical CTR	Approp	4,382.65
Chronicle Times	Ads/Subscript	1,233.26
City of Cherokee	Serv	353.96
CML Telephone Coop	Serv	79.50
Eric J. Comstock	Serv	3,100.00
Counsel	Serv	200.51
Dearborn National Life Insur	Ins.	722.41
Deer Valley Mechanical,Inc	Serv	4,470.98
Des Moines Stamp	Supp	38.40
District III County Recorders	Dues	50.00
Joseph W Draper	Travel Reimb/Per Diem	170.60
Don Drefke	Per Diem	50.00
Fareway	Groceries	14.96
First Bankcard Center	Supp	190.30
Lee Foresman	Per Diem	20.00
Frontier	Serv	129.95
William Gauthier	Per Diem	50.00
GeoComm,Inc.	Serv	4,030.00
Dale Glienke	Per Diem	20.00
Kristine L Glienke	Travel Reimb	183.60
GovConnection, Inc.	Supp	1,390.13
Graham Tire Storm Lake	Parts	450.84
Grainger	Parts	225.20
GreatAmerica Financial Svcs	Serv	127.73
Hallett Materials	Gravel	31,852.99
Hitches, Trailers & More	Equip	5,800.00
Iowa Comm.Assurances Pool	Ins	131,579.99
IMWCA-IA	Work Comp Ins	38,550.00
Iowa Dept of Public Safety	Serv	6,744.00
Iowa Lakes Electric Coop	Serv	2,241.00
IA Lakes Regional Water	Serv	168.29
Iowa Prison Industries	Parts	511.17
Iowa Secretary of State	Serv	1,576.07
Iowa State Assoc of Counties	Dues	220.00
ISCTA	Fee	250.00
ISG Field Services LLC	Inspect Pipeline	3,473.65
Janitor's Closet, Ltd	Supp	81.55
JJSS,LLC	Serv	900.00
KCHE	Ads	50.00
Mark Lockwood	Per Diem	20.00
Mail House Inc	Serv	368.59
Mail Services, LLC	Postage	530.98
Martin Marietta Materials	Supp	42,032.65

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Stacy A McGee	Travel Reimb	30.64
Metal Culverts	Pipes	23,549.95
Mid American Energy	Serv	3,059.26
Mid States Audio, Inc	Equip	2,840.00
Mid-America Publishing Corp.	Ads/Subscript	277.14
Wane A Miller	Per Diem	50.00
Modern Heating & Cooling, Inc	Serv	398.04
Mark W Murphy	Reimb Life Ins	85.43
North Lake Truck Repair	Parts	2,000.00
Northside Tire	Serv	1,018.56
NW Iowa Yes Center	Shelter	1,748.00
Gary Olsen	Per Diem	375.00
One Office Solution	Supp	1,735.70
Pathology Medical Services	Serv	2,163.79
Pesticide Bureau IDALS	Cert	105.00
PJ Greufe & Associates	Serv	1,500.00
Polk County Sheriff	Fee	64.64
Presto-x	Serv	121.00
Jean Rupp	PerDiem&Mileage	399.30
Sanitary Services Inc	Serv	607.80
Schoon Construction Inc.	Parts	49.28
Leroy Schoon	Per Diem	25.00
Schumacher Elevator Co	Serv	1,302.23
Secretary of State Notary Div	Dues	30.00
Lance Shafer	Per Diem	20.00
Solutions, Inc.	Serv	37,228.75
Star Energy	Fuel	6,574.08
Debie A Stevenson	Travel Reimb	70.02
StormWind LLC	Serv	2,990.00
Stratford Gravel, Inc.	Gravel	158,000.00
Thomson Reuters	Fees	480.40
U.S. Postal Service CMRS-POC	Postage	5,300.00
Vanguard Appraisals Inc	Reappraisal	660.00
Verizon Wireless	Serv	886.85
Larry L Walker	Asphalt Millings	4,368.00
Gerald Weiland	Reimb	45.50
Wellmark BCBS Of Iowa	Health Ins	78,526.25
WesTel Systems	Serv	858.96
White Glove Janitorial	Serv	329.00
David Wilberding	Per Diem	375.00
Windstream Iowa-Comm. Inc.	Serv	935.87
Woodbury County Sheriff	Fees	10.00
Xerox Financial Services	Serv	76.23
Ziegler Inc	Supp	21,964.86
Grand Total		\$728,591.80

Motion by Bush, seconded by Lundquist to approve ISG Field Services Invoice #C1521 for submission to Dakota Access Pipeline for payment of inspection services provided from April 28, 2019 through May 25, 2019. Motion carried.

Motion by Bush, seconded by Mummert to approve Amendment #3 to a Facility Lease Agreement between the Cherokee Mental Health Institute and Cherokee County Board of Supervisors for office space provided by the County for Third Judicial Probation Officers. Motion carried.

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Motion by Miller, seconded by Lundquist to approve Amendment #3 to a Facility Lease Agreement between the Cherokee Mental Health Institute and Cherokee County Board of Supervisors for office space provided by the County for DHS Child Welfare Social Workers. Motion carried.

Motion by Lundquist, seconded by Mummert to reappoint William Guathier and Joe Draper as Veteran Affairs Commissioners for three-year terms ending June 30, 2022. Motion carried.

Motion by Bush, seconded by Mummert to appropriate the 2019/2020 fiscal year budget at 100% for all departments. Motion carried.

Motion by Lundquist, seconded by Miller to approve Resolution #2019-12 "2019/2020 Salary Resolution" setting salaries and wages of all employees of Cherokee County effective July 1, 2019. Roll call vote: Lundquist-aye, Bush-aye, Mummert-aye, Miller-aye, Mongan-aye. Motion carried and resolution adopted.

The supervisors provided committee reports and reviewed meeting schedules.

There being no further business, Chairman Mongan adjourned the meeting at 10:12 a.m.

All board agendas and minutes are available online at [www.cherokeecountyiowa.com](http://www.cherokeecountyiowa.com) .

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Rick Mongan, Chairman

Attest: \_\_\_\_\_

Kris Glienke, County Auditor