

FOR THE YEAR 2019
 BOARD OF SUPERVISOR'S MINUTE BOOK
 CHEROKEE COUNTY, IOWA
 JUNE 11, 2019

The Cherokee County Board of Supervisors met in regular session on Tuesday, June 11, 2019 with Dennis Bush, Rick Mongan, Gary Lundquist, Duane Mummert, and Wane Miller present. Steve Peterson, *Aurelia Star*, represented the press. William Gauthier, Alex Burditt, Dan Mott, Justin Pritts, Stu Hogg, Kara Harpenau and Joel Ehrig were also in attendance. Unless otherwise indicated, all votes were offered as follows: Ayes – Lundquist, Bush, Mummert, Miller, Mongan; Nays – none; Abstentions – none.

Motion by Mummert, seconded by Bush to approve the agenda. Motion carried.

Motion by Lundquist, seconded by Miller to approve the minutes of the previous meeting. Motion carried.

Motion by Lundquist, seconded by Mummert to approve the claims for payment as presented. Motion carried. A complete listing is available for review in the County Auditor's office and online.

Claims Approved June 11, 2019:

Alliant Energy	Serv	232.02
Aurelia Historical Society	Approp	312.50
Aurelia Library	Approp	2,175.00
Aurelia Municipal Utility	Serv	66.52
Beck Engineering	Serv	33,615.00
Blaine's Culligan	Supp	29.00
Bomgaars	Supp	337.97
Bonanza Wash, Inc	Serv	160.00
Bottjen Implement	Parts	108.56
Boyer Trucks	Parts	108.66
Buena Vista County Sheriff	Fees	77.50
Builders Sharpening & Serv	Parts	9,264.46
CAASA	Approp	1,500.00
Cherokee Area Economic Dev	Approp	40,000.00
Calhoun Burns Associates, Inc	Serv	1,260.60
Campbell Supply Co	Parts	266.84
Cardmember Service	Supp	4,450.22
Carroll Construction Supply	Parts	1,641.34
Cass County Sheriff	Fee	7.22
Central Iowa Distributing	Parts	438.10
Champion Electric, Inc	Serv	1,356.25
Cherokee Co Emergency Svcs	Approp	14,375.00
Cherokee County Fair	Approp	6,250.00
Cherokee County EMS Assoc	Reimb	1,250.00
Cherokee County Hazmat	Approp	2,779.25
Cherokee County Sheriff	Fees	120.38
Cherokee County Solid Waste	Approp	22,688.33
Cherokee State Bank	Flex/Self Fund	11,780.70
Cherokee Library	Approp	3,500.00
Cherokee Main Street Pharmacy	Medication	127.68
Cherokee Regional Medical Ctr	Health Serv	506.50
Cherokee Regional Medical CTR	Contract	18,097.13
Cherokee Regional Medical CTR	Approp	25,968.75
Cherokee Rural Water	Serv	230.30
Chronicle Times	Ads	550.55
City of Marcus	Serv	19.27
City of Meriden	Serv	19.00
Clay County Sheriff	Fee	37.00
Cleghorn Library	Approp	2,175.00
CML Telephone Coop	Serv	1,428.58
Eric J. Comstock	Serv	5,017.28

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Crittenton Center	Shelter	1,586.10
DCI - SOR	Regist	120.00
Dearborn National Life Ins	Life Ins	903.81
Department of the Treasury	Fee	33.46
Discover	Supp	304.59
Equipment Blades Inc	Supp	2,750.00
Evertex, Inc.	Serv	400.00
Fareway Commissary	Supp	1,518.31
Farm and Home Publishers	Maps	205.00
Filter Recycling	Serv	160.00
First Cooperative Assoc	Serv	18,928.24
Foundation Analytical Lab	Serv	115.00
Frank Dunn Co	Supp	799.00
Grand Meadow Heritage	Approp	312.50
GreatAmerica Financial Svcs	Serv	128.00
Hallett Materials	Gravel	48,251.36
Heartland Paper Company	Supp	179.94
I-State Truck Center	Parts	366.86
Iowa Comm.Assurances Pool	Deductible	2,500.00
Iowa County Attorneys	Fee	6,880.00
Iowa Law Enforcement Academy	Serv	6,465.00
Iowa Prison Industries	Parts	2,633.65
Iowa Transit Inc	Supp	12,335.40
Jackson Recovery Centers Inc	Approp	1,650.00
Janitor's Closet, Ltd	Supp	184.05
Mail Services, LLC	Postage	551.88
Marco Technologies LLC	Serv	868.78
Marcus News	Ads	469.92
Marcus Ambulance Fund	Approp	3,000.00
Marcus Fair	Approp	1,600.00
Marcus Historical Society	Approp	312.50
Marcus Library	Approp	2,175.00
Marcus Lumber	Supp	322.97
Microfilm Imaging Systems Inc	Serv	56.12
Mid American Energy	Serv	248.19
Mid-America Publishing Corp.	Ads	367.02
Mid-American Benefits, Inc.	Cafeteria Admin Fees	75.00
Midwest Wheel	Parts	92.83
Modern Heating & Cooling, Inc	Serv	74.00
Motor Parts Sales	Parts	558.09
Murphy Tractor & Equipment Co	Parts	1,883.73
Northeast District of Assessor	Reg	260.00
Northside Tire	Serv	8,210.18
Nuvera	Serv	545.60
NW Iowa Yes Center	Shelter	4,006.00
O'Halloran International	Parts	10,544.50
One Office Solution	Supp	1,104.46
Page County Sheriff's Office	Fee	32.00
Pakor, Inc	Supp	231.52
Plymouth County Sheriff	Fees	32.50
Quimby Library	Approp	2,175.00
Rees Mack Sales & Service	Parts	808.57
Reliance Telephone Systems Inc	Supp	100.00

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Bill Robinson	Serv	780.00
Cassandra L Rupp	Travel Reimburs	260.44
Dean C Schmidt	Zoning	791.67
Schmillen Construction Inc	Serv	2,970.00
Schoon Construction and Excav	Supp	432.60
Senior Citizens	Approp	693.75
Brittney T Shropshire	Travel Reimb	215.47
Siouxland Aging Services Inc	Approp	500.00
Siouxland Regional Transit Sys	Approp	7,109.25
Solutions, Inc.	Serv	1,899.95
Storey Kenworthy/Matt Parrott	Supp	762.71
Tama County Sheriff	Fees	47.90
The Schneider Corporation	Serv	4,350.00
Tri-Tech Forensics, Inc.	Supp	373.04
Triple C Pest Control	Serv	115.00
U.S. Postal Service	Postage	3,000.00
Valley Veterinary Center	Fees	119.00
Verizon Wireless	Serv	473.43
Washta Library	Approp	2,175.00
Wiese Oil & Supply	Fuel	4,073.72
Windstream Iowa-Comm. Inc.	Serv	180.13
Woodward Youth Corporation	Shelter	1,492.80
Gregory J Zarr	Travel Reimb	115.20
360 Custom Designs	Serv	344.00
Grand Total		\$398,020.15

Terri Brown and Ron Halverson, Perspective Insurance, presented insurance policy renewals for 2019/2020 including a \$13,227.01 Cumulative Reserve Fund (CRF) credit returned from the membership pool. Brown explained that the new general liability and vehicle premium increased \$10,204.85 due to nearly \$500,000 of additional equipment in the Roads Department and the work comp premium decreased \$25,044 because of a significantly reduced Experience Modification Factor (.73). Brown applauded the county's safety program and employees following safe work practices which resulted in a \$25,000 savings on the annual premium.

Motion by Mummert, seconded by Miller to renew the Iowa Communities Assurance Pool (ICAP) insurance policy for 2019/2020 with a \$135,775.33 premium for property, auto, and liability coverage and the Iowa Municipalities Workers Compensation Association (IMWCA) insurance policy for 2019/2020 with a \$38,550.00 premium. Motion carried.

Brian Lauck and David Kastengren, Cherokee Aviation Authority, discussed potential problems due to the lack of zoning regulations within the airspace around the Cherokee Airport. Kastengren presented a proposed ordinance for the county to consider along with a sample ordinance from another county that has already addressed this issue. The supervisors recommended that the Aviation Authority meet with the Zoning Administrator and County Attorney to discuss the process to adopt an ordinance regulating height of structures in the vicinity of the airport.

Sarah Tracy, County Engineer, presented several documents for consideration.

Motion by Miller, seconded by Bush to approve an Iowa DOT Agreement for Use of Local Agency Roads as Detours. Motion carried.

Motion by Mummert, seconded by Bush to approve an underground construction on county right of way application for WesTel for trenching and boring 100 miles of fiber to replace copper lines to residences in Marcus Township. Motion carried.

Motion by Bush, seconded by Lundquist to authorize the chairman to sign an updated Cherokee County Procurement Policy to replace a previous policy adopted on July 24, 2018. Motion carried.

Motion by Mummert, seconded by Miller to approve a \$15.00 per hour wage authorization for James Leonard, Temporary Seasonal Secondary Roads General Laborer, effective June 11, 2019. Motion carried.

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After reviewing an amended road use agreement with Glacier's Edge Wind Farm, the supervisors tabled action until the county attorney can review the document and advise on the proposed changes.

Jerod Clyde, County Sheriff, presented wage authorizations for consideration.

Motion by Lundquist, seconded by Mummert to approve a wage authorization for Jacqueline Stephens, Deputy Sheriff, from \$23.70 to \$26.26 per hour effective July 1, 2019. Motion carried.

Motion by Bush, seconded by Lundquist to approve a wage authorization for Derek Scott, Deputy Sheriff, from \$24.70 to \$29.21 per hour effective July 1, 2019. Motion carried.

Motion by Miller, seconded by Mummert to approve a wage authorization for Jason Galeano, Deputy Sheriff, from \$23.70 to \$26.26 per hour effective July 1, 2019. Motion carried.

Greg Zarr, County Assessor, was unable to be in attendance due to another previously scheduled meeting.

Motion by Lundquist, seconded by Mummert to acknowledge a \$52,746 (12.16% increase) salary adjustment for Meredith Scott, Assessor's Office Manager, effective July 1, 2019 as previously approved by the Assessor's Conference Board. Motion carried.

Motion by Bush, seconded by Mummert to acknowledge a \$65,932 (5.15% increase) salary adjustment for Gregory Zarr, County Assessor, effective July 1, 2019 as previously approved by the Assessor's Conference Board. Motion carried.

Kris Glienke, County Auditor, presented two wage authorizations for consideration.

Motion by Mummert, seconded by Miller to approve wage authorization for Jodi Mongan, Auditor's Assistant, from \$18.75 on July 1, 2019 to \$19.75 per hour effective July 15, 2019. Motion carried with Mongan abstaining from the vote.

Motion by Miller, seconded by Bush to approve a \$41,100 wage authorization for Kaitlin Letsche, Auditor's Assistant, effective July 1, 2019. Motion carried.

Ryan Kolpin, County Attorney, was unable to attend the board meeting.

Kolpin's request for three staff wage authorizations was tabled until the next meeting.

Motion by Lundquist, seconded by Miller to approve voiding one outstanding disbursement from a previous fiscal year totaling \$158.00 and to return the monies to the fund that the warrant was originally issued from. Motion carried.

Motion by Bush, seconded by Lundquist to approve Resolution #2019-10 Inter-Fund Operating Transfer of \$943,787.50 from Rural Basic Fund to Secondary Roads Fund. Roll call vote: Lundquist-aye, Bush-aye, Mummert-aye, Miller-aye, Mongan-aye. Motion carried and resolution adopted.

Motion by Lundquist, seconded by Mummert to approve reappointment of Chris Jenness, Brenda Perrin, and Curt Johnson as CAEDC board members for three-year terms. Motion carried.

The supervisors reviewed design plans and cost estimates for updating the lower level entrances of the courthouse and repairing the retaining walls on the south side of the building. After a lengthy discussion, the topic was tabled until further information can be researched.

Motion by Mummert, seconded by Lundquist to acknowledge a \$12.00 per hour wage authorization for Jake Zwiefel, Seasonal Park Tech, effective May 20, 2019 as previously approved by the Cherokee County Conservation Board. Motion carried.

Motion by Lundquist, seconded by Bush to approve a \$207.38 final payout and separation of employment for Colby Hollowell, Deputy Sheriff, effective May 27, 2019. Motion carried.

Motion by Mummert, seconded by Miller to approve a corrected \$4,506.03 final payout to Samantha Boothby for hours worked, vacation, and comp time earned as Deputy Recorder, effective May 21, 2019. Motion carried.

Lundquist reviewed what projects the County's Rural Betterment Funds have been used for in the past and discussed where the funds come from. Rural Betterment Funds are 1% local option sales tax revenues that were approved by a vote of rural residents including ballot language stating that 75% of revenues would go directly to rural property tax relief and 25% would be put into a fund to support rural betterment projects. Each city also receives 1% local option money as approved by a vote of their city residents; subject to ballot language stating how the city can use the tax revenues.

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A brief listing of projects located in the City of Cherokee supported by the Cherokee County Board of Supervisors and funded with Rural Betterment Funds (1% sales tax) include:

1. Bacon Aquatic Center (\$50,000)
2. Spring Lake Yacht Club (\$50,000)
3. Cherokee Downtown Business Façade Project (\$60,000)
4. Sanford Museum Planetarium Project (\$50,000)
5. Cherokee Fire Department Aerial Truck (\$100,000)
6. Cherokee Western Iowa Tech Promise Program (\$50,000)
7. Cherokee Fair Projects (\$178,000)

Motion by Mummert, seconded by Miller to approve Resolution #2019-11 "Approval of Waiver of Cherokee County's Right to Appeal Issuance of Final Construction Permit for Jacob Spieler, Facility #71260 in Section 19 of Amherst Township." Roll call vote: Lundquist-aye, Bush-aye, Mummert-aye, Miller-aye, Mongan-aye. Motion carried and resolution adopted.

Motion by Bush, seconded by Lundquist to authorize the chairman to sign a letter to the DNR requesting that a final construction permit be issued immediately to Jacob Spieler. Motion carried.

The supervisors provided committee reports and reviewed meeting schedules.

There being no further business, Chairman Mongan adjourned the meeting at 10:51 a.m.

All board agendas and minutes are available online at www.cherokeecountyiowa.com.

Rick Mongan, Chairman

Attest: _____
Kris Glienke, County Auditor