

FOR THE YEAR 2019
 BOARD OF SUPERVISOR'S MINUTE BOOK
 CHEROKEE COUNTY, IOWA
 JULY 23, 2019

The Cherokee County Board of Supervisors met in regular session on Tuesday, July 23, 2019 with Dennis Bush, Rick Mongan, Gary Lundquist, Duane Mummert, and Wane Miller present. Steve Peterson, *Aurelia Star*, represented the press. William Gauthier was also in attendance. Unless otherwise indicated, all votes were offered as follows: Ayes – Lundquist, Bush, Mummert, Miller, Mongan; Nays – none; Abstentions – none.

Motion by Mummert, seconded by Lundquist to approve the agenda. Motion carried.

Motion by Miller, seconded by Bush to approve the minutes of the previous meeting. Motion carried.

Motion by Bush, seconded by Mummert to approve the claims for payment as presented. Motion carried.

A complete listing is available for review in the County Auditor's office and online.

Claims Approved July 23, 2019:

Advanced Systems Inc	Serv	11.21
Alliant Energy	Serv	86.74
Alpha Wireless Mankato Mobile Equip		2,106.99
Robert Berger	Travel Reimb	150.30
Bomgaars	Supp	430.61
Bonanza Wash, Inc	Serv	160.00
Boyer Trucks	Parts	45.84
Buena Vista County Sheriff	Fees	32.50
Buena Vista County EMA	Fees	100.00
Builders Sharpening & Serv	Parts	380.65
Calhoun Burns Associates, Inc	Serv	5,074.20
Cardmember Service	Supp	162.98
Carroll Construction Supply	Parts	155.40
Chase Card Service-Ink	Supp	190.38
Cherokee County Engineer	Fuel	1,714.25
Cherokee County Sheriff	Fees	148.88
Cherokee Depot	Rent	40.00
Cherokee State Bank Flex	Flex/Self Fund	3,131.43
Cherokee MHI	Serv	1,728.22
Cherokee NAPA	Parts	931.41
Cherokee Regional Medical Ctr.	Health Serv	752.00
Christenson Brothers	Projects	179,253.51
Chronicle Times	Ads	215.99
City of Cherokee	Serv	469.00
CJ Cooper & Associates	Serv	35.00
CML Telephone Coop	Serv	38.77
Eric J. Comstock	Serv	4,343.35
Counsel	Serv	75.31
Country Tire & Service, Inc.	Serv	230.84
Dearborn National Life Insur	Life Ins	964.01
Deer Valley Mechanical, Inc	Serv	558.00
Des Moines Register	Ad	2,065.60
Douglas County Sheriff	Fees	50.00
Joseph W Draper	Travel Reimb, Per Diem	190.85
Don Drefke	Per Diem	50.00
DTN, LLC	Serv	762.00
Fareway	Supp	1,450.03
Feld Fire	Supp	162.16
Frontier	Serv	129.95
William Gauthier	Per Diem	50.00
GeoComm, Inc.	Serv	10,000.00
Lisa Grashoff	Reimburse	9.45

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Hallett Materials	Gravel	13,519.23
Hardin County Sheriff's Office	Fees	54.86
Heartland Paper Company	Supp	325.95
Hennepin County Sheriff	Serv	80.00
Holzhauser Motors LTD	Serv	90.28
HP INC.	Serv	101.65
Humboldt County Sheriff	Fee	85.80
Hunzelman Putzier & Co PLC	Audit Fees	1,932.08
HyVee Food Store	Supp	4.99
I-State Truck Center	Parts	183.11
IACCVSO Decatur County VA	Dues	50.00
ICEOO Alice Ray, Treas	Reg Fee	200.00
Ida County Sheriff	Fees	37.00
Intoximeters, Inc.	Supp	115.00
Iowa County Attorneys Assoc	Reg	325.00
Iowa Lakes Electric Coop	Serv	2,472.00
IA Lakes Regional Water	Serv	159.79
Iowa Precinct Atlas Consortium	Dues	3,750.56
Iowa State Assoc of Counties	Dues	7,115.00
Jacks Uniforms & Equipment	Clothing	114.89
Janitor's Closet, Ltd	Supp	88.12
Justin Joslin	Serv	6,000.00
Kenwood Records Management	Serv	1,744.60
Ryan R Kolpin	Travel Reimb	564.48
Mail Services, LLC	Postage	498.29
Marco Technologies LLC	Serv	225.56
Marcus News	Publ	28.80
Martin Marietta Materials	Supp	4,694.84
Stacy A McGee	Travel Reimb	23.67
Microfilm Imaging Systems Inc	Serv	56.12
Mid American Energy	Serv	1,737.78
Mid-America Publishing Corp.	Publ	64.94
Midwest Card and ID Solutions	Serv	500.00
Wane A Miller	Reimb,Per Diem	105.80
Modern Heating & Cooling, Inc	Serv	25.29
NW Iowa Yes Center	Shelter	1,925.00
O'Brien County Sheriff	Fees	126.50
One Office Solution	Supp	416.21
Pilot Rock Sign Shop	Supp	440.00
PJ Greufe & Associates	Serv	1,500.00
Plymouth County Sheriff	Fees	153.18
Pottawattamie County Sheriff	Fees	35.00
Prestox	Serv	121.00
Record Management Systems	Serv	106.47
Red Willow Co. Sheriff	Fees	91.20
Reliance Telephone Systems Inc	Supp,Serv	300.00
Sanitary Services Inc	Serv	731.40
Secretary of State-Notary Div	Dues	60.00
Share Corp	Supp	195.76
SIMPCO	Dues	4,200.00
Sioux County Sheriff	Fees	69.44
Sioux Falls Crane & Hoist, Inc	Inspect	808.25
Siouxland Concrete Co.	Concrete	11,410.00

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Dr Wendel Stoelting	Safety	20.00
Thomson Reuters	Fees	480.40
Treasurer State of Iowa	Sales Tax	440.00
Union County Sheriff's Office	Fees	65.00
Verizon Wireless	Serv	79.98
Waldners Lawn Service Inc	Serv,Equip	858.00
WatchGuard Video	Equip	4,970.00
Wellmark BCBS Of Iowa	Insurance	87,552.26
WesTel Systems	Serv	974.14
Western Iowa Tourism Region	Dues	500.00
White Glove Janitorial	Cleaning	329.00
Wiese Oil & Supply	Fuel	2,244.02
Windstream Iowa-Comm. Inc.	Serv	138.65
Woodbury County Sheriff	Fees	118.00
Woodward Youth Corporation	Shelter	2,799.00
Ziegler Inc	Supp	1,071.69
360 Custom Designs	Serv	304.00
Grand Total		\$391,346.84

Bill Anderson, CAEDC Director, described the ACT Work Ready Community Certification program that he is pursuing to provide Cherokee County employees with additional workplace skills. The statewide program is supported by Governor Kim Reynolds and strives to assist emerging, transitional and current employees. Anderson reported that workforce continues to be the biggest challenge for local employers, not only for numbers of available workers, but finding employees with appropriate skills as well. The supervisors agreed that a vital part of the process is to encourage local high schools to implement the program as a way to provide students certification of skills as they enter the workforce.

Cindy Nelson, Deputy Treasurer, presented a semi-annual cash report for the board's consideration.

Motion by Lundquist, seconded by Miller to accept the Treasurer's June 30, 2019 Semi-Annual Cash Settlement Report as presented. Motion carried. The County's June 30th total cash on hand was \$13,462,562.48 which includes an \$8,675,739.83 balance in the Secondary Roads Fund.

Barb Staver, Sheriff's Department, presented a revenue report for consideration.

Motion by Mummert, seconded by Miller to accept the Sheriff's \$53,333.60 June 30, 2019 Quarterly Revenue Report as presented with \$27,335.16 retained by the county. Motion carried.

Samantha Boothby, County Recorder, presented a revenue report for consideration.

Motion by Bush, seconded by Lundquist to accept the Recorder's \$91,959.82 June 30, 2019 Quarterly Revenue Report as presented with \$28,442.86 retained by the county. Motion carried.

Sarah Tracy, County Engineer, discussed restructure of engineering staff positions, requested approval to hire an additional staff member, and presented utility permits for consideration.

Motion by Mummert, seconded by Bush to approve an overhead construction on county right of way application for Iowa Lakes Electric Cooperative in Section 14, 15 and 22 of Liberty Township. Motion carried.

Motion by Lundquist, seconded by Miller to approve an underground construction on county right of way application for Iowa Lakes Electric Cooperative in Section 36 of Sheridan Township. Motion carried.

After discussion, consensus of the board was to authorize the County Engineer to advertise for a full-time Assistant to the Engineer position and to move forward with the proposed organization chart in the engineering side of the Roads Department, including new job descriptions for five positions: 1. Assistant to the Engineer 2. Engineering Tech:Survey 3. Engineering Tech:Design 4. Engineering Tech:Construction 5. Office Manager.

Motion by Mummert, seconded by Bush to acknowledge a \$20.25 per hour wage authorization effective July 1, 2019 for Mark Wilson, Natural Resource Manager, as previously approved by the Cherokee County Conservation Board. Motion carried.

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Motion by Lundquist, seconded by Miller to approve ISG Field Services Invoice #C1535 for submission to Dakota Access Pipeline for payment of inspection services provided from May 26, 2019 through June 29, 2019. Motion carried.

The supervisors provided committee reports and reviewed meeting schedules.

There being no further business, Chairman Mongan adjourned the meeting at 9:46 a.m.

All board agendas and minutes are available online at www.cherokeecountyiowa.com .

Rick Mongan, Chairman

Attest: _____
Kris Glienke, County Auditor