

FOR THE YEAR 2018
 BOARD OF SUPERVISOR'S MINUTE BOOK
 CHEROKEE COUNTY, IOWA
 SEPTEMBER 25, 2018

The Cherokee County Board of Supervisors met in regular session on Tuesday, September 25, 2018 with Dennis Bush, Rick Mongan, Gary Lundquist, Duane Mummert, and Jeff Simonsen present. Steve Peterson, *Aurelia Star*, represented the press. Lisa Bringle, William Gauthier, Justin Pritts, Brad Beck, and Jerod Clyde were also in attendance. Unless otherwise indicated, all votes were offered as follows: Ayes – Simonsen, Bush, Lundquist, Mummert, Mongan; Nays – none; Abstentions – none.

Motion by Lundquist, seconded by Simonsen to approve the agenda. Motion carried.

Motion by Bush, seconded by Mummert to approve the minutes of the previous meeting. Motion carried.

Motion by Mummert, seconded by Lundquist to approve the claims for payment as presented. Motion carried. A complete listing is available for review in the County Auditor's office and online.

Claims Approved September 25, 2018:

Advanced Systems Inc	Serv	12.82
Pamela Allen	Elec Hrs	43.14
Alliant Energy	Serv	87.46
American Lung Association	Radon Kits	600.00
ATIRAccredit MasterCard	Supp	903.86
Aurelia Municipal Utility	Serv	46.30
Blaine's Culligan	Supp	44.50
Bomgaars	Supp	297.99
Janene Braunschweig	Elec Hrs	140.25
Builders Sharpening & Serv	Parts	678.18
Calhoun Burns Associates, Inc	Serv	2,160.10
Campbell Supply Co	Parts	327.96
CenTec Cast Metal Products	Supp	157.13
Certified Testing Services Inc	Serv	467.00
Chase Card Service-Ink	Supp	441.41
Cherokee State Bank Flex/Merp	Flex	1,470.12
Cherokee State Bank	Land Purchase	55,448.91
Cherokee Co Emergency Services	Approp	14,375.00
Cherokee County Engineer	Fuel	3,111.43
Cherokee County Sheriff	Fees	34.00
Cherokee Depot	Rent	40.00
Cherokee Regional Medical Ctr.	Health Serv	690.00
Cherokee Regional Medical CTR	Contract	916.73
Cherokee Rural Water	Serv	179.35
Christenson Brothers	Projects	34,750.00
Chronicle Times	Ads	115.65
City of Cherokee	Serv	980.00
City of Marcus	Serv	20.96
City of Meriden	Serv	19.00
Cleghorn Library	Approp	2,175.00
CML Telephone Coop	Serv	157.02
Cook Law Firm Trust Account	Land Purchase	55,448.91
Counsel	Serv	164.03
Country Tire & Service, Inc.	Serv	823.61
Cummins Sales and Service	Parts	120.56
Denny's Heating A/C & Plumbing	Serv	5.60
Double Overtime LLC	Rent	500.00
Dultmeier Sales	Pump	173.51
Karen Egger	Elec Hrs	121.01

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Emergency Medical Products Inc	Supp	109.25
Fareway Commissary	Groceries	1,209.77
First Bankcard Center	Travel Reimb	664.68
First Cooperative Association	Serv	10,482.39
Force America Inc	Parts	122.16
Foundation Analytical Lab	Serv	86.25
Marvin Frey	Elec Hrs	140.25
William Gauthier	Per Diem	50.00
GCC Alliance Concrete, Inc.	Concrete	2,125.00
Jodi K. Gillespie	Transcript	50.00
GovConnection, Inc.	Supp	745.24
Graham Tire Worthington	Tires	242.52
Hallett Materials	Supp	4,593.34
Harsco Metals	Supp	63.94
Holzauer Motors LTD	Serv	54.63
Hunzelman Putzier & Co PLC	Audit Fees	10,026.01
I-State Truck Center	Parts	48.80
IACCVSO Decatur County VA	Edu Dues	300.00
Ida County Sheriff	Fees	41.00
Interstate Battery System	Parts	231.90
Iowa Apco	Fee	95.00
Iowa Lakes Electric Coop	Serv	2,645.03
IA Lakes Regional Water	Serv	151.29
ISG Field Services LLC	Inspect Pipeline	7,483.85
Janitor's Closet, Ltd	Supp	192.97
KCHE	Ads	45.00
Carol Leidahl	Elec Hrs	140.25
Judy Letsche	Elec Hrs	131.66
Letsches Bike Shop & Radio Sha	Supp	15.99
Mary Jane Lund	Elec Hrs	67.92
Mail Services, LLC	Postage	422.13
Marco	Serv	122.56
Marcus News	Ads	6.72
Marcus Library	Approp	2,175.00
Iowa Chapter of NENA	Fee	115.00
Mid-American Benefits, Inc.	Admin Fees	575.25
Mid American Energy	Serv	3,070.03
Mid-America Publishing Corp.	Ads	5.98
Midwest Wheel	Parts	557.35
Wane Miller	Per Diem	50.00
Modern Heating & Cooling, Inc	Serv	329.62
Bonnie Mongan	Elec Hrs	21.90
Motor Parts Sales	Parts	770.99
Murphy Tractor & Equipment Co	Parts	1,199.59
Nelson Electric	Serv	357.42
Networkfleet, Inc.	Serv	227.40
Northside Tire	Serv	24.00
O'Halloran International	Parts	1,121.24
O'Brien County Sheriff	Fees	48.00
One Office Solution	Supp	312.53

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Michelle K. Pedersen	Per Diem	50.00
Joanne Petersen	Elec Hrs	120.86
Bryan Petersen	Travel Reimb	31.06
Pilot Rock Sign Shop	Supp	90.00
PJ Greufe & Associates	Serv	1,500.00
Plymouth County Sheriff	Fee	35.00
Prestox	Serv	181.00
Rees Mack Sales & Service	Parts	702.98
Reliance Telephone Systems Inc	Supp	200.00
Betty Resch	Elec Hrs	140.25
Ron's Radiator Repair	Serv	210.00
Beau Rose	Cistern Closure	300.00
Sanitary Services Inc	Serv	208.80
Rhonda Saxen	Elec Hrs	60.00
Schaeffer Mfg Co.	Supp	2,235.90
Anna Schmadeke	Elec Hrs	122.66
Barb Schuck	Elec Hrs	140.25
The Sidwell Company	Serv	370.00
Solutions, Inc.	Serv	28.75
Standard Ready Mix Concrete	Concrete Mix	567.00
Star Energy	Fuel	2,449.79
Treasurer State of Iowa State	Serv	560.00
Streichers	Serv	174.00
Swiftair	Serv	7,715.34
T & L TOOLS	Supp	38.66
Tactical Building Group LLC	Supp	495.00
Deb Taylor	Elec Hrs	147.45
Stephanie L Thill	Travel Reimb	31.86
Thompson Trucking Inc	Slag	4,089.75
Thomson Reuters-West	Fees	1,536.92
Titan Machinery	Supp	11.00
TNT Sales & Service	Pipe Fittings	54.00
United Seeds, Inc.	Supp	1,980.00
USPS - Hasler	Postage	1,000.00
Verizon Wireless	Serv	422.18
Kathy Wankum	Elec Hrs	142.61
Washta Library	Approp	2,175.00
Gerald Weiland	Travel Reimb	43.20
Wellmark BCBS Of Iowa	Insurance	87,073.92
WesTel Systems	Serv	993.31
Wetherell Mfg Co	Pressure Washer Parts	10.92
White Glove Janitorial	Cleaning	305.00
Wiese Oil & Supply	Fuel	4,078.09
Windstream Iowa-Comm. Inc.	Serv	655.37
Janice Witcombe	Elec Hrs	60.00
Xerox Financial Services	Serv	76.23
Ziegler Inc	Supp	6,741.42
Grand Total		362,472.83

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Lisa Bringle presented a summary of activities provided in the last six months for General Assistance to Cherokee County residents including eighteen contacts with six payments made for assistance of rent, utilities, or burial expenses.

Cindy Nelson, Deputy Treasurer, presented correspondence regarding tax suspension for three individuals and documents to assign three tax sale certificates.

Motion by Simonsen, seconded by Bush to approve property tax suspensions for three individuals per DHS guidelines on the following parcels: 92-06-12-380-007, 90-01-33-458-003, and, 98-07-27-430-003, 98-07-27-430-033. Motion carried.

Motion by Bush, seconded by Mummert to authorize the chairman to sign an agreement between Cherokee County, Iowa (Seller) and Benson Construction (Buyer) for assignment of the tax sale certificate on parcel #07-34-130-004 for \$2,510.00 plus a \$10.00 assignment transaction fee. Motion carried.

Motion by Simonsen, seconded by Bush to authorize the chairman to sign an agreement between Cherokee County, Iowa (Seller) and Kyle Cave (Buyer) for assignment of the tax sale certificate on parcel #07-26-127-014 for \$500.00 plus a \$10.00 assignment transaction fee. Motion carried.

Motion by Lundquist, seconded by Simonsen to authorize the chairman to sign an agreement between Cherokee County, Iowa (Seller) and Curt Vogt (Buyer) for assignment of the tax sale certificate on parcel #16-25-300-003 for \$1,000.00 plus a \$10.00 assignment transaction fee. Motion carried.

Brandon Billings, County Engineer, presented utility permits, right of way agreement, and consultant contract for consideration.

Motion by Lundquist, seconded by Simonsen to approve an underground utility permit for Iowa Lakes Electric Cooperative in Section 1 of Pitcher Township. Motion carried.

Motion by Mummert, seconded by Bush to approve an underground utility permit for Cherokee Rural Water in Section 12 of Rock Township and Sections 7, 8, 17 and 18 of Pilot Township. Motion carried.

Motion by Mummert, seconded by Lundquist to approve a Road Use Agreement for Glaciers Edge Wind Farm. Motion carried.

The supervisors reviewed a proposal for professional consultant services for the F Avenue Reconstruction Project. Mummert asked Billings if any county employees would be able to go along with the consultants to learn how to do their county job duties. Billings stated that they always have employees on the job site to observe and they keep meticulous records so that they can go back and review the project details. Mongan asked Billings if he had figured the cost savings of hiring a consultant versus doing the project in house. Billings reported that it would save a lot of money since he had calculated completing the project in 2022 and included inflation figures in the total project cost estimate. Lundquist added that he had spoken to Billings about his concerns with the scope of services not included in the consultant's proposal that would need to be provided by the county, however, Billings assured Lundquist that he and his staff would be able to complete the extra services with no additional cost to the county. Mummert also expressed concern about the additional list of services that are not included in the consultant's contract, noting it can add up quickly to hire the work done, and the county needs to do these duties in house especially since an extra person was hired specifically for this project. Simonsen advised Billings to build the road to meet or exceed requirements for larger equipment and to withstand heavy truck traffic.

Motion by Mummert, seconded by Lundquist to approve a Professional Services Agreement for the Cherokee County 'F' Avenue Reconstruction Project with Beck Engineering, Inc. Motion carried.

Billings reported that he will be ordering a diesel 5500 RAM chasis for \$54,617.50 and will order a custom truck box with an anticipated cost between \$25,000 and \$30,000. The new truck will be outfitted as a back-up mobile shop and will be heavy enough to pull a new skid loader that will be arriving soon. Mummert advised Billings to contact the State DOT office in Ames to research state bids on vehicles and truck boxes to take advantage of group buying discounts.

Motion by Mongan, seconded by Lundquist to approve Resolution #2018-19 Inter-Fund Operating Transfer of \$5,050.95 from Rural Basic Fund to Secondary Roads Fund for the purpose of correcting cash balances due to erroneous coding of Weed Commissioner invoices. Roll call vote: Lundquist-aye, Bush-aye, Mummert-aye, Simonsen-aye, Mongan-aye. Motion carried and resolution adopted.

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Motion by Mummert, seconded by Lundquist to approve a separation of employment for Collin Johnson, Conservation Seasonal Tech, effective September 7, 2018. Motion carried.

Motion by Simonsen, seconded by Bush to approve a separation of employment for Steven Stewart, Conservation Seasonal Tech, effective September 7, 2018. Motion carried.

Motion by Bush, seconded by Simonsen to authorize the chairman to sign a proclamation stating "*Now, Therefore, we, the Cherokee County Board of Supervisors, do hereby proclaim September 2018 as National Voter Registration Month; and Tuesday, September 25, 2018 as National Voter Registration Day.*" Motion carried.

Motion by Mummert, seconded by Simonsen to accept Sharon Bennink's resignation from the Spring Township Clerk position. Motion carried.

Motion by Lundquist, seconded by Bush to appoint Melissa Fuhrman as Spring Township Clerk to fill a vacancy with term ending December 31, 2020. Motion carried.

Bush provided a brief presentation explaining K-12 school funding and discussed how property taxes and state support are based on a per pupil basis with less state funding provided in school districts with higher property valuations.

The supervisors provided committee reports and reviewed meeting schedules.

There being no further business, Chairman Mongan adjourned the meeting at 10:18 a.m.

All board agendas and minutes are available online at www.cherokeecountyiowa.com.

Rick Mongan, Chairman

Attest: _____
Kris Glienke, County Auditor