

FOR THE YEAR 2018  
 BOARD OF SUPERVISOR'S MINUTE BOOK  
 CHEROKEE COUNTY, IOWA  
 SEPTEMBER 11, 2018

The Cherokee County Board of Supervisors met in regular session on Tuesday, September 11, 2018 with Dennis Bush, Rick Mongan, Gary Lundquist, and Duane Mummert present. Jeff Simonsen was absent. Steve Peterson, *Aurelia Star*, represented the press. William Gauthier, Jerod Clyde, Barb Staver, Dave Skou, Mark Murphy, Justin Pritts, and Bill Anderson were also in attendance. Unless otherwise indicated, all votes were offered as follows: Ayes – Bush, Lundquist, Mummert, Mongan; Nays – none; Abstentions – none.

Motion by Lundquist, seconded by Bush to approve the agenda. Motion carried.

Motion by Bush, seconded by Mummert to approve the minutes of the previous meeting. Motion carried.

Mummert asked Brandon Billings, County Engineer, about a claim for rubber playground material that was submitted for payment. Billings replied that he had ordered and accepted delivery of 20 tons of product with the intention of trying a new road maintenance technique on Old 21 Road. Billings has since learned that the playground rubber mulch will not work as he was initially told. Mummert questioned if the product could be returned for a refund, but Billings indicated that he would stock pile it at the landfill until they found a way to use it up or sell it to a school. Mummert advised Billings to contact the supplier to return the product since it is in individual bags and pay a small restocking fee if necessary.

Motion by Mummert, seconded by Bush to deny a \$6,580.50 payment to Liberty Tire Services and to approve all other claims for payment as presented. Motion carried. A complete listing is available for review in the County Auditor's office and online.

Claims Approved September 11, 2018:

Alliant Energy	Serv	55.65
Alpha Wireless	Equip	281.20
ATIRAccredit MasterCard	Supp	368.29
Aurelia Historical Society	Approp	312.50
Aurelia Library	Approp	2,175.00
BF&S Lawn & Tree Service	Serv	694.75
Blaine's Culligan	Supp	63.75
Bomgaars	Supp	1,233.95
Builders Sharpening & Serv	Parts	196.31
Dennis Bush	Travel Reimb	238.60
CAASA	Approp	1,500.00
Cherokee Area Economic Develop	Approp	40,050.00
Calhoun Burns Associates, Inc	Serv	3,747.80
Carroll Construction Supply	Parts	48.40
CenturyLink Qwest	Serv	372.08
Champion Electric, Inc	Serv	164.92
Cherokee State Bank Flex/Merp	Flex	830.89
Cherokee County Fair Allocation	Approp	6,250.00
Cherokee County EMS Assoc	Approp	1,250.00
Cherokee County Hazmat Fund	Approp	2,779.25
Cherokee County Solid Waste	Approp	22,688.34
Cherokee Library	Approp	3,500.00
Cherokee Regional Medical CTR	Approp	14,677.00
Cherokee Regional Medical CTR	Approp	25,968.75
Cherokee Rural Water	Serv	85.80
Chronicle Times	Ads	1,075.29
CML Telephone Coop	Serv	1,286.74
Cook Law firm Trust	Land Purchase Escrow	110,897.82
Counsel	Serv	41.66
Country Tire & Service, Inc.	Serv	631.94
Crittenton Center	Shelter	1,446.15

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Discover	Supp	585.30
Glenn D Driesen	Mileage	9.00
Matt Even	Dues	120.00
Evertex, Inc.	Serv	400.00
Kristine L Glienke	Travel Reimb	203.42
GovConnection, Inc.	Supp	33.98
Grand Meadow Heritage	Approp	312.50
Holiday Inn Hotel & Suites	Lodging	188.08
Holzhauser Motors LTD	Serv	31.39
Hunzelman Putzier & Co PLC	Audit Fees	2,602.35
ISG Field Services LLC	Inspect Pipeline	7,406.17
Jackson Recovery Centers Inc	Approp	1,650.00
Jebro Inc	Supp	1,540.00
Letsches Bike Shop	Supp	19.99
Loughlin Law Firm	Fees	150.00
Mail Services, LLC	Postage	363.63
Marco Technologies LLC.	Serv	1,008.98
Marcus News	Ads	989.12
Marcus Ambulance Fund	Approp	3,000.00
Marcus Fair	Approp	1,600.00
Marcus Historical Society	Approp	312.50
Marcus Lumber	Supp	358.92
Microfilm Imaging Systems Inc	Serv	56.12
Mid American Energy	Serv	190.88
Mid-America Publishing Corp.	Ads	603.47
Modern Heating & Cooling, Inc	Serv	72.50
Motor Parts Sales	Parts	69.27
Northern Iowa Construction	Pipe	420.00
Northside Tire	Serv	117.90
Nuvera	Serv	545.60
One Office Solution	Supp	841.80
Quimby Library	Approp	2,175.00
Dean C Schmidt	Zoning	868.17
Senior Citizens	Approp	693.75
Siouxland Aging Services Inc	Approp	500.00
Siouxland Regional Transit Sys	Approp	7,109.25
Solutions, Inc.	Serv	790.00
Van Diest Supply Company	Supp	2,344.05
Vanguard Appraisals Inc	Reappraisal	11,625.00
Verizon Wireless	Serv	308.23
Windstream Iowa-Comm. Inc.	Serv	111.31
Winter Equipment Company, Inc.	Parts	857.42
Gregory J Zarr	Travel Reimb	350.10
Grand Total		\$298,447.98

Joe Lundsgaard and Jim Braunschweig provided an informative presentation about the Cherokee Promise Program and requested financial support from the supervisors.

Motion by Mummert, seconded by Bush to provide \$50,000 from the Rural Betterment Fund to the Cherokee Promise Program over a five year period with \$5,000 paid in fiscal year 2018/2019 and \$11,250 for the remaining four years. Motion carried.

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Brandon Billings, County Engineer, presented utility permits, a wage authorization and construction documents for consideration.

Motion by Lundquist, seconded by Bush to approve an underground utility permit with two locations for Cherokee Rural Water between Sections 35 & 36 of Willow Township and Sections 4 & 5 of Rock Township. Motion carried.

Motion by Mummert, seconded by Lundquist to approve an application filed by American Engineering Testing to conduct ground penetrating radar, coring gravel and paved roads for the purpose of providing an accurate picture of the pre-windmill condition for the roads lying north of Highway 3 and west of L40 with the supervisors adding a stipulation that contractors must provide certificates of insurance before work can begin. Motion carried.

Motion by Lundquist, seconded by Bush to approve a \$24.45 wage authorization for Josh Keck, Mechanic, effective September 3, 2018. Motion carried.

Billings informed the board that since a deadline for grading and paving the F Avenue project is quickly approaching, he will be hiring a consulting firm to design, manage right of way purchases and utility relocations for the F Avenue grading and paving project. Billings reported that he has not had time to design and manage the project and is feeling pressure to get the work done before the 2021 grading and 2022 paving deadlines. Mummert stated that is why the board approved hiring an additional engineering tech to assist with the project. Billings replied that he was not able to hire a qualified person and therefore he is spending all of his time training a new employee. Mummert asked what a consultant would cost and Billings guesstimated a 3 to 5% fee on the total project cost of 3 to 4 million dollars. Mongan added that adding more employees costs money and now the county is going to hire an outside firm to do the work. Billings replied that he can design the project but a consultant would have the time to fine tune the project and save money on the project by being able to access and determine cost saving methods.

Mummert advised Billings to get some cost estimates for the supervisors to review at a future meeting and strongly recommended that a local engineering and surveying company be considered for the project.

Motion by Lundquist, seconded by Bush to approve a \$3,378.16 right of way (ROW) purchase from Ronnie and Sandra Wetherell with a 1.7 acres permanent easement and .53 acre temporary easement for project #BRS-SWAP-CO18(69)--FF-18. Motion carried.

Jerod Clyde, County Sheriff, presented a step wage proposal for dispatchers to retain employees.

Lundquist requested tabling the request for two weeks so that the supervisors could review the information presented. Clyde replied that he could lose more employees if a decision isn't made immediately. Bush added that the proposal is in line with O'Brien and Buena Vista Counties but is slightly higher than Sac County. Lundquist maintained that he was not provided the information prior to the meeting and would prefer some time to review it before being asked to vote on it. Mummert stated that too much money has been spent on training employees who do not stay with Cherokee County and the board needs to keep up with changing times. Bush reiterated that the wage proposal is not out of line.

Motion by Bush, seconded by Mummert to approve a step wage proposal for E911 Dispatchers effective September 11, 2018 as follows: 90% starting wage of \$17.88; 95% one year anniversary wage of \$18.88; 100% eighteen month wage of \$19.87 and Chief Dispatcher wage of 21.37 per hour. Motion carried with Lundquist voting nay.

Motion by Mummert, seconded by Bush to approve a \$1.00 per hour 11 p.m. to 7 a.m. shift differential rate for Dispatchers and Jailers effective September 11, 2018. Motion carried with Lundquist voting nay.

Motion by Mummert, seconded by Bush to approve a \$19.87 wage authorization for Stacy McGee, Dispatcher, effective September 11, 2018. Motion carried with Lundquist voting nay.

Motion by Bush, seconded by Mummert to approve a \$19.87 wage authorization for Josh Dunn, Dispatcher, effective September 11, 2018. Motion carried with Lundquist voting nay.

Motion by Mummert, seconded by Bush to approve a \$19.87 wage authorization for Diana Colvin, Dispatcher, effective September 11, 2018. Motion carried with Lundquist voting nay.

Motion by Mummert, seconded by Bush to approve a \$17.88 wage authorization for Jackie Stephens, Dispatcher, effective September 11, 2018. Motion carried with Lundquist voting nay.

Motion by Bush, seconded by Mummert to approve a \$17.88 wage authorization for Brittny Shropshire, Dispatcher, effective September 11, 2018. Motion carried with Lundquist voting nay.

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Brad and Teresa Beck introduced themselves and described their business services, Beck Engineering, which recently opened an office in Cherokee in addition to their home office in Estherville. Offering land surveying and municipal services for cities and counties, Beck shared their continued goal of recruiting and retaining young employees in rural areas for continued growth of their company and the county as well.

Justin Pritts, Emergency Management Coordinator, requested permission to begin renovation and to move equipment into a county owned building which has provided operating space for the Cherokee Work Activity Services. A lease is being drafted to specify what areas of the building will be available to Crossroads of Western Iowa and the Cherokee County Emergency Management Agency. Pritts reported that he has received bids of approximately \$5,400 to have an overhead garage door with opener installed in the building for storing trailers, Bobcat side by side, Hazmat and medical equipment, sand bags, and other equipment. Mongan suggested the issue be tabled until the lease can be reviewed.

Motion by Mummert, seconded by Bush to approve the Fiscal Year 2018 Urban Renewal Report including County rebates paid through Tax Incremental Financing (TIF) districts. Motion carried.

Motion by Bush, seconded by Lundquist to approve a separation of employment and \$8,102.74 final payout of vacation, comp and longevity for Kenneth Smith, Secondary Roads Mechanic, effective August 31, 2018. Motion carried.

Motion by Mummert, seconded by Bush to approve ISG Field Services Invoice #C1395 for submission to Dakota Access Pipeline for payment of inspection services provided from July 29, 2018 through August 25, 2018. Motion carried.

Lundquist discussed different options and products he had researched for replacing carpet in two courthouse offices.

Motion by Mummert, seconded by Lundquist to approve a \$6,251.14 quote from Marcus Lumber for materials and labor to replace carpeting in the Assessor and Recorder offices. Motion carried.

The supervisors provided committee reports and reviewed meeting schedules.

There being no further business, Chairman Mongan adjourned the meeting at 11:05 a.m.

All board agendas and minutes are available online at [www.cherokeecountyiowa.com](http://www.cherokeecountyiowa.com).

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Rick Mongan, Chairman

Attest: \_\_\_\_\_  
Kris Glienke, County Auditor