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FOR THE YEAR 2015  
BOARD OF SUPERVISOR'S MINUTE BOOK  
CHEROKEE COUNTY, IOWA  
AUGUST 25, 2015

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The Cherokee County Board of Supervisors met in regular session on Tuesday, August 25, 2015 with Dennis Bush, Rick Mongan, Gary Lundquist, Jim Peck, and Jeff Simonsen present. Ken Ross, *Chronicle Times*, represented the press. Mark Murphy, Sara Lucas, Jason Kline, Hedgie Brandt, Jalene Woods, Lisa Bringle, and Justin Pritts were also in attendance. Unless otherwise indicated, all votes were offered as follows: Ayes – Simonsen, Mongan, Lundquist, Peck, Bush; Nays – none; Abstentions – none.

Motion by Lundquist, seconded by Peck to approve the agenda. Motion carried.

Motion by Mongan, seconded by Lundquist to approve the minutes of the previous meeting. Motion carried.

Bush asked about an invoice for a newspaper publication that was authorized to be paid from the Secondary Roads Fund by Brandon Billings, Assistant Engineer. The newspaper publication was authorized by the Zoning Administrator for a public hearing held by the Board of Adjustments, which is a separate department within the County's Rural Fund.

Motion by Mongan, seconded by Peck to approve the claims for payment as presented with the exception of a \$12.82 invoice to Chronicle Times which will be paid from the proper fund during the next payment cycle. Motion carried. A complete listing is available for review in the County Auditor's office and online.

Joel Anderson, Engineer's Construction Project Manager, presented bridge replacement contracts for approval.

Motion by Peck, seconded by Lundquist to authorize the chairman to sign contracts with Christensen Bros. for bridge replacement projects #LFM-60--7X-18, #LFM-64--7X-18 and #LFM-65--7X-18 as previously accepted through a local bid process. Motion carried.

An employment contract with Brandon Billings, Assistant Engineer, was tabled until Billings can be in attendance to discuss terms.

An Interdepartmental Employee Transfer Policy was discussed and several options were considered. The consensus of the board was to let each elected official or department head negotiate benefit terms with employees transferring from another county department. The board recommended that all leave time balances be paid out by the county department that the transferring employee is leaving since those benefits were earned performing job duties for that department. Leave time balances that would be paid out include vacation, comp, holiday hours, personal time, and accrued vacation hours up until the date of transfer. The number of sick leave hours and years of service allowed for carryover to the new department will be negotiated and mutually agreed upon by the transferring employee and hiring county department manager.

Motion by Lundquist, seconded by Simonsen to approve a \$3,662.38 final payout of vacation, comp, and holiday hours for Jalene Woods, 911 Dispatcher. Motion carried.

Motion by Mongan, seconded by Peck to acknowledge a final separation of employment for Tori May, 911 Dispatcher. Motion carried.

The supervisors provided committee reports and reviewed meeting schedules.

There being no further business, Chairman Bush adjourned the meeting at 9:45 a.m.

All board agendas and minutes are available online at [www.cherokeecountyiowa.com](http://www.cherokeecountyiowa.com).

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Dennis Bush, Chairman

Attest: \_\_\_\_\_  
Kris Glienke, County Auditor